

**Minutes of the Regular Meeting of the Board of Managers
Of the Two Rivers Watershed District
Held: August 10, 2016 @ 8:00 a.m.**

The Board of Managers of the Two River Watershed District held their regular meeting beginning at 8:00 a.m. on Wednesday, August 10, 2016 at the District Office located in the Kittson County Courthouse in Hallock, Minnesota.

Managers present included President Darrel Johnson, Vice President Jim Kukowski, Secretary Daryl Klegstad, Treasurer Paul Olsonawski, Roger Anderson, Allen Brazier, & Gary Johnson. None were absent.

Others present included District Administrator Dan Money, Head Technician Matt Thompson, Matt Fischer – MN BWSR, Attorney Jeff Hane, and Engineer Blake Carlson.

The meeting was called to order by President D. Johnson. Johnson called for any additions or corrections to the proposed meeting agenda and also the meeting minutes from July 6, 2016. Today's meeting agenda and the minutes of the July 6, 2016 regular meeting were approved upon a **motion** by Kukowski, **second** by G. Johnson, and **unanimous vote** of the Managers.

Treasurer's Report:

Money presented the treasurer's report including the fund balances, accounts listing, and deposit detail. It was noted that checks written for the month include check numbers 7939 through 7965 and electronic funds transfers to PERA, MN Dept. of Revenue, and Electronic Federal Tax Payment System, as reported and contained within the report.

The treasurer's report was then approved upon a **motion** by Kukowski, a **second** by Brazier, and a **unanimous vote** by the Board.

Administrator's Report:

District Administrator Money gave a report on the following and distributed a handout:

Legal Ditch Report: M. Thompson reported that ditch inspections for 2016 have been completed. Cattail spraying is needed and has been contracted for just over 23 miles of ditch, and brush spraying for 15 miles. Larson Helicopters will be in the area in the near future to complete the spraying. Thompson suggested the dikes on the Springbrook #10 project be mowed, as they have been done in the past. The Board decided not to mow the dikes this year.

Impoundments:

Nereson – joint inspection was completed with DNR & Roseau County. Beavers and beaver dams are being removed. All structures were inspected and no problems were found.

Ross – mowing of the dike will be done this month as has been done in the past.

Skull Lake – due to the excessive rainfall, DNR has requested that all stop logs be removed from the structure. This will be done by District staff this week.

Program Report:

Watershed Restoration & Protection Plans;

- **Lower Red River WRAPS** - No activity since last month
- **Two Rivers WRAPS** – Houston Engineering has completed drafts of both the WRAPS report and the TMDL report. The next step will be to hold a Technical

Advisory meeting to discuss the reports and get feedback. This meeting will be scheduled within the next month.

Buffer Law: Money attended a meeting in East Grand Forks with the MN Board of Water & Soil Resources. Also, Manager Kukowski attended a separate buffer meeting in Thief River Falls put on by the MN local government round table. Both meetings were to inform and discuss the next steps pertaining to the buffer law. Discussion was held regarding Watershed Districts and enforcement. Matt Fischer of the BWSR was in attendance and provided information. No action was taken at this time.

Project Report:

Klondike Clean Water Retention Prj. #11:

- dewatering of a portion of the WD owned land is in progress. R. Emanuelsen has been hired to clean out an existing field ditch for one mile. Manager Johnson indicated that another ½ mile should be completed as well. The work is doing a good job of removing water from the site.
- Soil Borings – these are scheduled to begin the week of August 15th. HDR has been working with Braun Intertec to do the gopher state 1 locates. District staff have been working to obtain landowner permission to enter onto lands that are not owned by the District to collect the boring info. Several permissions are still needed. DNR has indicated that they would rather any borings on the fen be completed on frozen ground, however Braun indicated that a \$3,000 mobilization fee would be charged if they need to come back. A **motion** was made by Brazier to authorize the \$3,000 expenditure should it be needed. The motion **died for lack of a second**, and the District Administrator was directed to discuss further with the DNR.
- The DNR is beginning to gather input to begin a draft of a fen management plan. This will be an ongoing iterative process that is expected to take 12 – 18 months to complete. The TRWD will be involved in the process and have opportunities to review, comment, and provide information.
- Land – Manager D. Johnson described an idea / new option to consider in the land trading with the DNR. Lands controlled by the TRWD in section 10 seem to be higher resource value because they have fen characteristics and portions have not been tilled. It may make sense to discuss with DNR trading for these lands instead of TRWD land located in section 27. Several details would need to be looked at. A **motion** was made by Brazier, **seconded** by Olsonawski, and **approved** to direct Administrator D. Money to write up a proposal to DNR regarding the trading of lands, and including the removal of moist soils management units and allowing the TRWD to use Lateral 13 SD 95 as the northerly outlet for the project. These items would be in exchange for the optimization of protecting and enhancing the rich fen.
- Vegetation / Land Management – Brazier discussed concerns from adjacent landowners and their idea that lands owned by the TRWD in sections 1-2-11-12 could be sprayed for cattails. The idea would be that the cattails are holding up water, and this would open it up for better management. No action was taken at this time.

Polonia Clean Water Retention Prj. #12: B. Carlson has submitted the two outlet plans for the project to the NRCS. NRCS is reviewing these, and the project will proceed pending their decisions.

Attorney's Report:

Attorney Jeff Hane of Brink, Sobolik, Severson, Malm, & Albright, P.A., gave an Attorney's report regarding the following items:

Kittson Co Ditch 21: A petition and accompanying bond has been received from landowners concerning a proposed improvement to Kittson County Ditch #21. Hane has looked both over and indicated they meet the statute as legal and proper. Under MN Statute 103E, the next step is to appoint an engineer. Upon a **motion** by Brazier, **second** by Klegstad, and **unanimous vote**, the Board accepted the petition and bond, and appointed engineer Blake Carlson of Widseth, Smith, and Nolting as the project engineer. Carlson was directed to examine the drainage system and make an improvement report in accordance with MN Statute 103E.215 subd. 5.

Crossover Flows: Discussion was held regarding the area that crossover flows occur from the Roseau River WD into Two Rivers WD, north of Roseau County Road #7. In the past discussion has been held regarding several ditches in that area. The idea was to install ditch plugs located on the boundary between the two watershed districts, at natural ground elevation. This would reduce the conveyance. It was felt that a meeting should be held between the 2 watershed districts and the Joint Ditch Authority.

Permit Enforcement Issues:

Several ongoing permit violations were discussed. Administrator Money was directed to contact those involved, and if necessary, turn the issue over to the District Attorney. Guidelines and procedures contained within the Rules of the TRWD will be followed.

Manager Brazier brought up for discussion a meeting he had with representatives of Roseau County and Roseau River WD. Ongoing water issues in Moose township were looked at, and an idea was to divert water out of the Two Rivers WD and into the Roseau River WD, ultimately into the 'Whitney Ditch'. It was noted that to do the project, the benefitted area would need to be changed, and most like a watershed district boundary change would be needed. If the intent is to construct a lateral under statute 103E, then a petition and bond would need to be submitted to both watershed districts. No action was taken at this time, and information will be given to those involved.

Permits:

Upon a **motion** by Klegstad, **second** by G. Johnson, and **unanimous vote**, the Board acted on the following permits. Conditions, if any, are listed on the permit sent to the individual.

<i>App. #</i>	<i>Applicant</i>	<i>Location</i>	<i>Purpose</i>	<i>Action</i>
2016-34	Terry Osowski	N Red River 36	tile	denied
2016-41	Bruce Mortenson	Svea 83	side water inlets	approved
	After the fact fee waived			
2016-42	Bruce Mortenson	Svea 8	lower existing clvrt .7'	approved
	After the fact fee waived			
2016-43	Alan Carlson	Tegner 34	tile drainage	approved
	Condition: no discharges during times of downstream flooding & submit as-built			
2016-44	Garner Eeg	Dewey 11	crossing 36"	approved
2016-47	MNDOT	Hwy 175	resurface, culverts	tabled
2016-48	MNDOT	Hwy 75 in Hallock	ditching, culverts	approved

The following permits were reviewed and acted upon by the Administrator and / or by the permit committee.

<i>App. #</i>	<i>Applicant</i>	<i>Location</i>	<i>Purpose</i>	<i>Action</i>
16-26	Scott Nelson	Richardville 20	sub irrigation	Approved
2016-38	Rick Solberg	Moose 31	lower exsiting culvert	Approved
2016-39	Reed Stenmark	Granville 17	Move crossing 2-24"	Approved
2016-40	Reed Stenmark	Granville 24	bury 8" tile in road ditch	Approved

2016-45
2016-46

Chad McDonald
Soler Township

Lind 20
Juneberry

18" cmp crossing
Remove cap on pipe

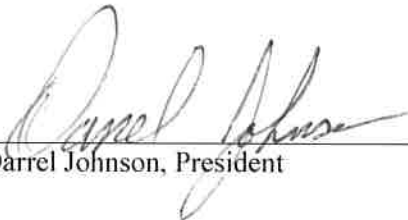
Approved
Approved

With no other matters to come before the Board of Managers, the meeting was adjourned.

Attest:



Daryl Klegstad, Secretary



Darrel Johnson, President